

Drainage Services-EPCOR Transfer

Important Message to all Employees - RE: HCSA Benefit

Transfer Issue:

Process for closing the Health Care Spending Account for City of Edmonton employees, effective August 31, 2017

As you likely know by now, CSU 52, IBEW 1007 and CUPE 30 reached a Memorandum of Agreement with EPCOR on July 7th; an Agreement that deals with a number of very important transition items. The City of Edmonton has received confirmation that transferring employees will be covered under EPCOR's *Advantage Benefits* program effective September 1, 2017. This means that coverage under the City's benefit plans, including the Health Care Spending Account benefit, shall cease effective end of day August 31st.

This message is intended to assist transferring employees to utilize any remaining Health Care Spending Account (HCSA) credits **before** September 1, 2017.

Here's what you need to know:

- Your participation in the City's Health Care Spending Account benefit will cease on August 31, 2017 - this means that all expenses/receipts (e.g. for the purchase of new eyeglasses) that you wish to submit for reimbursement must be incurred/dated no later than **August 31, 2017**.
- Dental treatments must be completed by August 31, 2017 and claims need to be submitted within 90 days.
- You have until **April 30, 2018** to submit Major Medical expenses.
- Any unused credits left in your HCSA will be forfeited effective September 1, 2017.
- To avoid forfeiture for those employees who participate in the City's Dental and/or Major Medical plans, the City encourages transferring employees to claim their Dental and Major Medical plan employee premiums (deducted from your paycheques between December 11, 2016 (start of pay period 26) and August 31 (pay period 18)). Please use your last pay advice from the City (pay date September 12th) as it includes your final year-to-date premium totals.
 - A sample claim form is attached on how to claim reimbursement of your Major Medical and Dental premiums.
 - You are encouraged to submit your claim for reimbursement of premiums as soon as possible after the transfer date, but it must be received no later than **April 30, 2018**.
 - **Claims received after the 2017 deadline for submission (that is, after April 30, 2018) will not be eligible for reimbursement.**
 - Look for the Alberta Blue Cross Health Care Spending Account Claim form at: https://onecity.edmonton.ca/working_for_the_city/working-for-the-city-forms-requests.aspx
 - Submit your claim form online to the Alberta Blue Cross - www.ab.bluecross.ca
 - You can view your account online at: www.ab.bluecross.ca on the "Plan member, Group, Sign-in" page. You can call Blue Cross at 780-498-8000 or 1-800-661-6995.
 - You can also call the City's Benefits Team in the Employee Service Centre at 780-944-4311