

2017 PAYROLL CALENDAR



LEGEND	
PP Pay Period Number	TEAM A SCHEDULED DAYS OFF
Pay Period Ending	2nd FRIDAY of each month Exception: April 13th instead of Good Friday
Pay Day	TEAM B SCHEDULED DAYS OFF
Statutory & EPCOR Declared Holiday - all provinces	4th FRIDAY of each month Exception: none in 2017
Family Day Statutory Holiday BC - Feb 13th AB & SK - Feb 20th	Note: Statutory Holidays in the collective agreement will take precedence over this calendar
Day in Lieu of Statutory Holiday - all provinces	TIME CARD SUBMISSION/APPROVAL DEADLINE
Employee Savings Plan (quarterly contribution deadline) (processed pay day after deadline)	MONDAY PRIOR TO PAYDAY
	10:00 a.m. MST - submission
	12:00 (noon) MST - 1st level approver
	2:00 p.m. MST - 2nd level approver
	4:00 p.m. MST - 1st level approver (final)

December 2016

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
				1	2	3	
4	5	6	7	8	9	10	25
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	26
25	26	27	28	29	30	31	Last PP in 2016

January 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
1	2	3	4	5	6	7	1
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	2
22	23	24	25	26	27	28	
29	30	31					

February 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
			1	2	3	4	3
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	4
19	20	21	22	23	24	25	
26	27	28					

March 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
			1	2	3	4	5
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	6
19	20	21	22	23	24	25	
26	27	28	29	30	31		

April 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
						1	7
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	8
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	9
30							

May 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
	1	2	3	4	5	6	
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	11
28	29	30	31				

June 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
				1	2	3	
4	5	6	7	8	9	10	12
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	13
25	26	27	28	29	30		

July 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
						1	
2	3	4	5	6	7	8	14
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30	31						

August 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
		1	2	3	4	5	16
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	17
20	21	22	23	24	25	26	
27	28	29	30	31			

September 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
					1	2	18
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	19
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	20

October 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	21
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	22
29	30	31					

November 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
			1	2	3	4	
5	6	7	8	9	10	11	23
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	24
26	27	28	29	30			

December 2017

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	PP
					1	2	
3	4	5	6	7	8	9	25
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	26
24	25	26	27	28	29	30	Last PP in 2017
31							